

Vendor Number:

[BOTB use only]

Bikes on the Bricks 2021 Non-Profit Application Form

Name of Company: _____

Contact Name at Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

E-mail Address: _____

Company Website Address: _____

Type of Merchandise to be sold/distributed at event: _____

Food vendors limited to 8. All Vendors (except Food) must supply their own electricity. For Food Vendors only; there is an additional \$50 fee for electricity and/or water. Vendor fee is for space only. Spaces are assigned on a first-paid, first assigned basis. PLEASE read all of the Vendor Terms & Conditions. Food Vendors Only must also fill out the additional Food Vendor Form (page 2). INCOMPLETE FORMS WILL NOT BE PROCESSED.

Vendor Fee: 12'x12' space \$150 per space until May 31, 2021; \$200 per space starting June 1, 2021
(Fee includes both Saturday & Sunday)

Number of Spaces Needed: _____ x \$200 per space starting June 1, 2021

Electricity/Water: _____ (FOOD VENDORS ONLY; add \$50 if electricity and/or water needed)

TOTAL FEE: _____

Application form must be received by August 23, 2021.
NO APPLICATIONS WILL BE ACCEPTED AFTER THE DEADLINE!
INCOMPLETE FORMS WILL NOT BE PROCESSED.

Mail Application Form to:

Bikes on the Bricks
c/o Sara Besson
4116 Autumn Hue Lane
Davison, MI 48423

By signing and/or submitting this Vendor Application Form, Vendor acknowledges reading and agrees to all Vendor Terms & Conditions.

Vendor Signature

Date

Questions? Call Sara Besson, Vendor Committee, at 810-691-1903 (please do not call before 3:00pm).

Vendor Committee Use Only

SquareUp Invoice Sent:

Payment: Check CC/SQUp MO Cash

Email Receipt
Date:

****THIS FORM IS ONLY REQUIRED FOR FOOD VENDORS****

Vendor Number:

[BOTB use only]

FOOD VENDOR FORM

Type of structure you will be vending out of: _____
(tent, trailer, food truck, food card, etc.?)

Size of tent: _____

Size of trailer: _____

Size of trailer with hitch (entire length): _____

Size of food truck or other vehicle (entire length): _____

Side of trailer/food truck that you will be vending out of: _____
(driver side, passenger side, end?)

Other accommodations needed: _____

ADDITIONAL INFORMATION FOR BIKES ON THE BRICKS FOOD VENDORS

1. Food vendors for Bikes on the Bricks 2021 must fill out this additional form before registration is completed and a receipt is sent to Food Vendor.
2. Bikes on the Bricks 2021 Food Vendors will be assigned a "load-in" time for the event. "Load-in" times will start at 6am. "Load-in" times will be assigned and email out approximately 2 weeks before Bikes on the Bricks.
3. Food Vendors that are not at the event at their assigned "load-in" time may not be able to participate due to space limitations. NO REFUNDS will be issued if the Food Vendor cannot participate due to a missed "load-in" time.
4. The Bikes on the Bricks Vendor Committee will not ask other Food Vendors to move after they are placed to accommodate a late arrival.
5. "Load-in" times will be arranged and assigned after all food vendors are paid and registered by Bikes on the Bricks Vendor Committee.
6. If you are not able to accommodate the time you are assigned, contact the Bikes on the Bricks Vendor Committee as soon as possible to make alternative arrangements.
7. Electricity and water are only available on the south side of Kearsley St. Food Vendors requiring electricity and/or water will be placed on the south side of the street. All other Food Vendors who are "self-sufficient" will be on the north side of Kearsley St. There is limited space available on each side of the street. Once a side of the street is full, the Bikes on the Bricks Vendor Committee will no longer take registrations for that area.
8. If the Bikes on the Bricks Vendor Committee cannot accommodate your space requirements, you will be issued a refund or your payment will be returned.
9. The number of Food Vendors may change depending on the size of spaces that Food Vendors actually register for.
10. No refunds will be issued if the Food Vendor leaves the event early. Food Vendors leaving unreasonably early, before the end of the event, will not be able to participate in future Bikes on the Bricks events.

Bikes on the Bricks 2021

Vendor Terms & Conditions for ALL VENDORS

1. The term "Vendor" applies to any Vendor, Group or Organization participating with Bikes on the Bricks.
2. Vendors are not officially registered until they receive a receipt from the Bikes on the Bricks Vendor Committee. When a completed Vendor Application Form and full payment are received, Vendor will be emailed a receipt.
3. All Vendor fees includes a 12' x 12' space. Vendor fees are due by August 23, 2021. (See below.)
 - \$150 per space until May 31, 2021
 - \$200 per space June 1, 2018 – August 23, 2021

❖ ABSOLUTELY no late applications or payments will be accepted.
4. **Vendor Fee: 12' x 12' space \$150 per space through May 31, 2021, \$200 per space starting June 1, 2021 (Fee includes both Saturday & Sunday)**
****APPLICATIONS RECEIVED AFTER AUGUST 23, 2021 WILL NOT BE ACCEPTED!****
5. Vendors with unpaid vendor fees will not be able to participate at Bikes on the Bricks. No payments will be accepted at the event.
6. Vendors may set up 6:00-8:00am on Saturday, September 11, 2021. All tents, chairs, tables, canopies, etc., are to be provided by the Vendor/Sponsor. No early set up is permitted. If Vendor is not in their space by 8:00am to set up, the roads may be closed and Vendor must contact Sara Besson, Vendor Committee, 810-691-1903. Vendor days are Saturday, September 11, 2021 and Sunday, September 12, 2021.
7. On-site security overnight on September 11 & 12, 2021.
8. Vendor check-in will be on the southeast corner of S. Saginaw Street and E. Kearsley Street near the flat lot (see map below). Vendors will be directed to their designated space by a Bikes on the Bricks volunteer.
9. No promises will be made regarding Vendor location, but we will try to accommodate location requests.
10. For Food Vendors only, electricity and/or water hook-ups will be available, but Vendor must provide their own hoses and extension cords (at least a 50' heavy-duty extension cord is recommended). Electricity is only available for Food Vendors at the Food Vendor area, all other Vendors must provide their own electricity if needed. Food Vendors, please include an additional \$50 for electricity and/or water if needed. A limited amount of spaces with water and/or electricity are available and are assigned on a first-paid, first-assigned basis.
 - Only 110 volt electricity will be available, NO 220 volt power will be available. Tampering with the electricity hook-up in any way will result in the Vendor being asked to leave the event.
 - Electricity and water is only available on the south side of Kearsley St. Food Vendors requiring electricity and/or water will be placed on the south side of the street. All other Food Vendors who are "self-sufficient" will be on the north side of Kearsley St.
 - Food Vendors providing their own electricity with a generator are asked to bring a power cord to place the generator far enough away from the street to cut down on excessive noise.
11. **Food Vendors must obtain a FOOD SERVICE LICENSE from the Genesee County Health Department (GCHD).** GCHD will attend the event to check compliance.
 - Information on obtaining a license is available on the GCHD website at: <http://www.gchd.us/>
12. Food Vendors are limited to 8 for Bikes on the Bricks 2021. Spaces will be filled on a first-paid, first-assigned basis. The number of Food Vendors may be more/less depending on the size of spaces that Food Vendors actually register for.

13. Food Vendors MUST also fill out the additional form for Food Vendors; no exceptions. Food Vendors will be assigned a “load-in” time based on when application is received and the size of trailer or tent. An email will be sent closer to the event with Food Vendor “load-in time” and times will start at 6am.
(See above information on Food Vendor Form.)

14. FOOD VENDORS ON KEARSLEY ST: ANY VEHICLES BLOCKING EMERGENCY VEHICLE ACCESS WILL BE TOWED. THERE IS ALSO NO PARKING ON BRUSH ALLEY; THIS IS A PRIVATE STREET OWNED BY U OF M-FLINT

15. The event starts at 8:00am on Saturday. All Vendor vehicles and trailers must be moved from S. Saginaw Street by 9:00am so motorcycles can park on the street.

16. Parking for additional vehicles, trailers and/or oversized vehicles is located on Beach Street and Church Street, the two streets directly west of S. Saginaw Street. Vehicles without trailers may be parked in the Rutherford Parking Structure on E. Kearsley Street west of S. Saginaw Street. There is NO parking permitted for Vendor vehicles, trailers and/or oversized vehicles on any closed sections of the streets downtown; this area is reserved for Vendor/Sponsor booths and motorcycle parking. Vehicles, trailers and/or oversized vehicles parked on closed sections of the streets downtown may be requested to move. **If Vendor vehicles, trailers and/or oversized vehicles are parked on any closed sections of the streets downtown, the vehicles, trailers and/or oversized vehicles may be towed at Vendor’s expense without notice.**

17. Vendors are only allowed the space they have reserved and paid for during the event.

18. Vendors are not allowed to place items on the sidewalk that impede any type of traffic in anyway or block any crosswalk.

19. Bikes on the Bricks and Bikes on the Bricks Vendor Committee reserve the right to limit niche type Vendors/Food Vendors.

20. Bikes on the Bricks will not be held responsible for any damages, loss, theft of merchandise, or personal injury during or in connection with the event. Bikes on the Bricks assumes no liability for loss or damage to any Vendor property due to fire, tornado, weather conditions, or other causes.

21. Bikes on the Bricks reserves the right to request any or all of a display to be removed from the event if it is determined to be inappropriate or if the Vendor does not comply with the Vendor Terms & Conditions.

22. No Vendor is allowed to use or reproduce on any items for sale any official Bikes on the Bricks logo. Vendors will be asked to remove this merchandise from their display.

23. Vendors are to be courteous and respectful to other event Vendors and participants. Any type of behavior deemed to be disrespectful may result in the Vendor being asked to leave the event. NO REFUND WILL BE ISSUED IF THE VENDOR IS ASKED TO LEAVE THE EVENT DUE TO BEHAVIOR.

24. Vendor fees are NON-REFUNDABLE.

25. The event will take place rain or shine.

26. COVID DISCLOSURE & REFUND POLICY (EFFECTIVE FOR 2021 EVENT ONLY)

The Bikes on the Bricks Committee is committed to providing all police, sponsors, vendors and participants with a safe and healthy event experience. The Bikes on the Bricks Committee plans to hold the 2021 event on September 10-12, 2021. The Bikes on the Bricks Committee will follow all local, state, and federal guideline. In the event that any local, state, or federal guideline determines that the event will not be held, the Bikes on the Bricks Committee will make the decision to cancel the event for 2021. In the event that this occurs and the event is canceled due to COVID-19 regulations, payments for the 2021 event only will

be returned to vendors. THIS IS VALID FOR 2021 BIKES ON THE BRICKS EVENT ONLY AND WILL NOT APPLY TO ANY OTHER BIKES ON THE BRICKS EVENT PAST OR IN THE FUTURE.

27. Bounced/Returned Check Policy:

- If a check is returned to Bikes on the Bricks as a result of non-sufficient funds, closed account, etc., the vendor or individual will not be eligible for participation with Bikes on the Bricks until vendors fees and a returned check fee of \$25 is paid. All funds must be paid with a money order, certified check or cash and include the \$25 returned check fee. Once a check is returned, Bikes on the Bricks **will not** accept a check again from the individual or vendor. In the event of a returned check, the vendor may be notified by phone, email or letter.

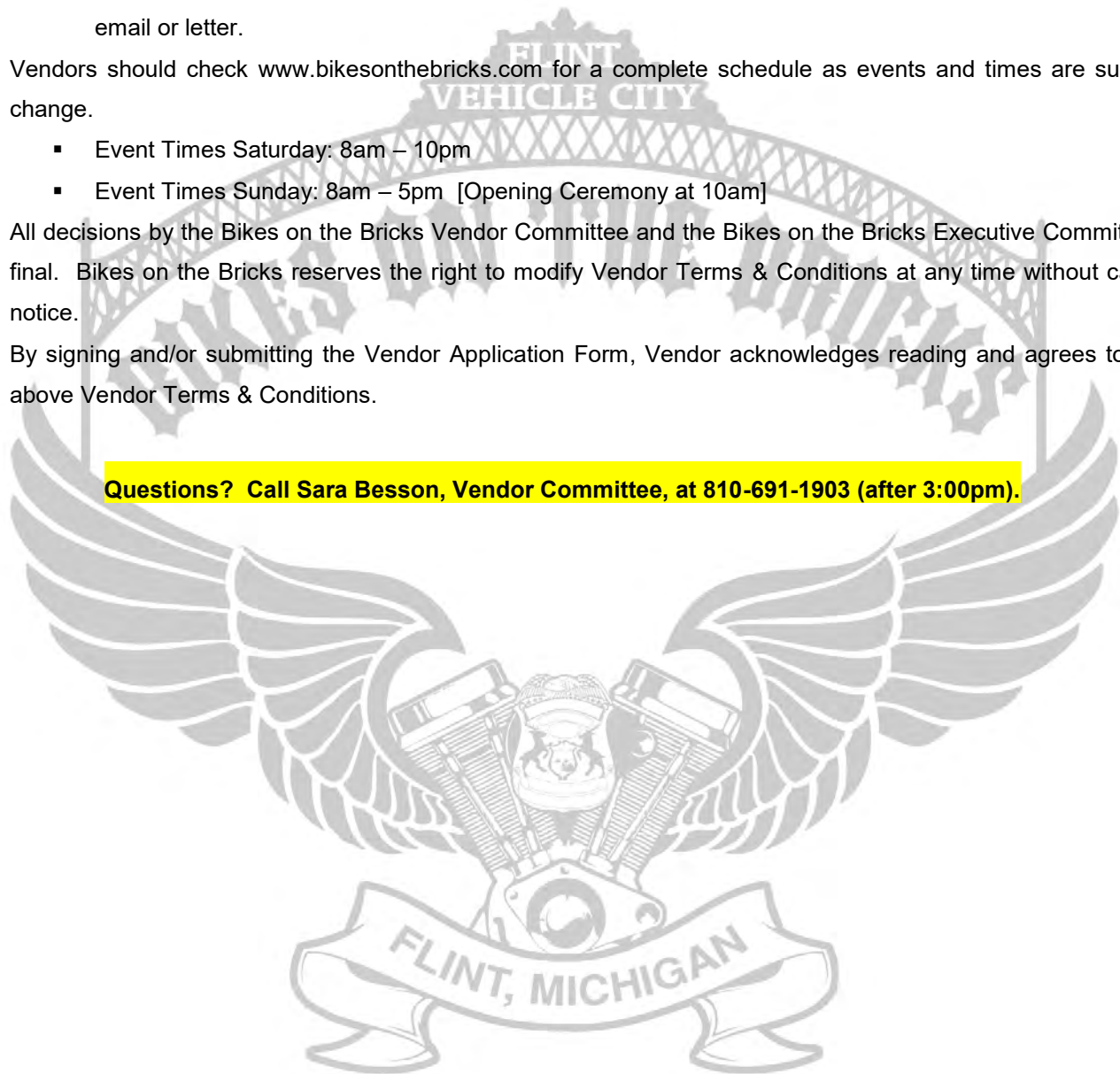
28. Vendors should check www.bikesonthebricks.com for a complete schedule as events and times are subject to change.

- Event Times Saturday: 8am – 10pm
- Event Times Sunday: 8am – 5pm [Opening Ceremony at 10am]

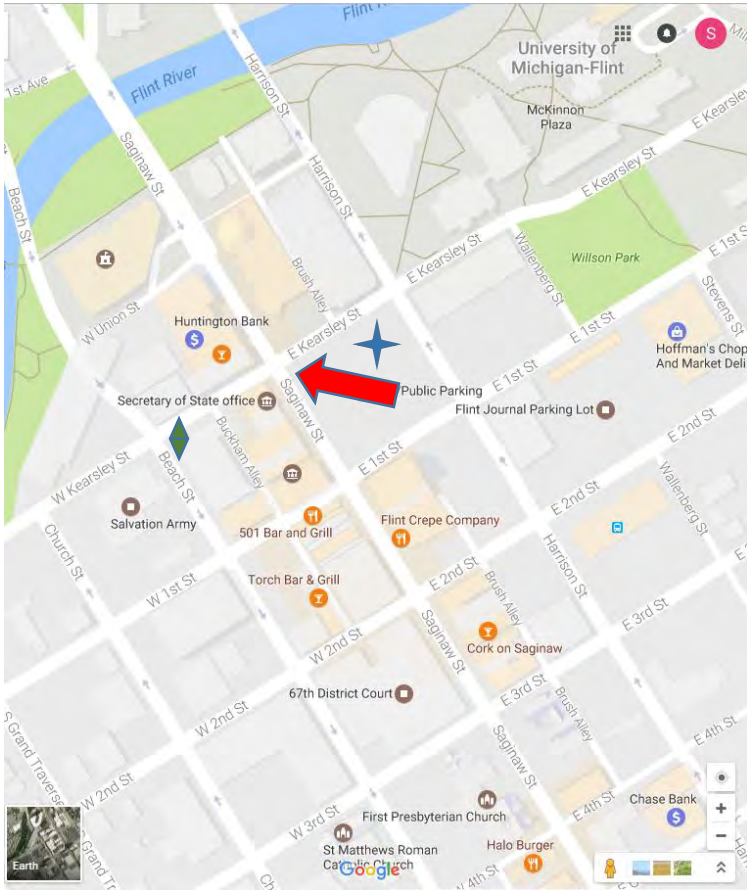
29. All decisions by the Bikes on the Bricks Vendor Committee and the Bikes on the Bricks Executive Committee are final. Bikes on the Bricks reserves the right to modify Vendor Terms & Conditions at any time without cause or notice.

30. By signing and/or submitting the Vendor Application Form, Vendor acknowledges reading and agrees to all the above Vendor Terms & Conditions.

Questions? Call Sara Besson, Vendor Committee, at 810-691-1903 (after 3:00pm).



EVENT LOCATION MAP & PARKING LOCATIONS



Red Arrow – Vendor Check-in Area

★ Downtown Flat Lot (location of Motor Police Competition)

◆ Rutherford Parking Structure (FREE parking Saturday and Sunday, will not accommodate trailers and some oversized vehicles).

Parking for additional Vendor vehicles, trailers and/or oversized vehicles is located on Beech Street and Church Street, the two streets directly west of S. Saginaw Street. There is NO parking permitted for Vendor vehicles, trailers and/or oversized vehicles on closed sections of the streets downtown, the vehicles, trailers and/or oversized vehicles may be towed at Vendor's expense without notice.

